# Applicant Evaluation Tool

For the initial screening of applicants

The following offers a method for department faculty to provide evaluations of job candidates. It is meant to be a template for departments that they can modify as necessary for their own uses.

Candidate’s name:

Please indicate which of the following are true for you (check all that apply):

|  |  |  |  |
| --- | --- | --- | --- |
| □ | Read candidate’s cover letter  | □ | Read candidate’s scholarship  |
| □ | Read candidate’s statements | □ | Read candidate’s CV |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Please rate the candidate on each of the following: | strong | moderate | weak | none | Unable to judge |
| Potential for (Evidence of) scholarly impact |  |  |  |  |  |
| Potential for (Evidence of) research productivity |  |  |  |  |  |
| Potential for (Evidence of) research funding |  |  |  |  |  |
| Potential for (Evidence of) collaboration |  |  |  |  |  |
| Fit with department’s priorities |  |  |  |  |  |
| Potential for (Evidence of) making positive contribution to department’s climate |  |  |  |  |  |
| Potential (Demonstrated ability) to attract and supervise graduate students |  |  |  |  |  |
| Potential (Demonstrated ability) to teach and supervise undergraduates |  |  |  |  |  |
| Potential (Demonstrated ability) to be a conscientious university community member |  |  |  |  |  |

Other comments?

Available at: [go.fiu.edu/strideresources](https://advance.fiu.edu/programs/stride/resources/index.html)

For more information or additional copies of this resource, please contact the Office to Advance Women, Equity & Diversity at 305-348-3457.